

**A.E. ROBINSON OIL COMPANY INC.
CREDIT POLICY**

The following **CREDIT POLICY** is written and adopted to meet Federal and State Credit Laws. A.E. Robinson Oil Company will not discriminate in granting credit on the basis of race, color, religion, or marital status.

ALL BILLS ARE DUE UPON PRESENTATION. All account balances, which are unpaid after thirty (30) days from the billing date, are **overdue. Terms are net 30 days.**

CREDIT to approved accounts only. Credit approval is determined via a signed, completed credit application. Upon review of the application, an approval or denial letter shall be sent within 48 hours.

LATE CHARGES will be imposed on **all** overdue account balances at the rate of 1.5% per month (18% per annum).

AUTOMATIC DELIVERY is determined by A.E. Robinson Oil Company based on credit approval and/or credit history. ALL propane accounts must be on automatic delivery.

WILL CALL DELIVERY A customer may call when he/she wished product to be delivered. A.E. Robinson Oil Company shall deliver WCA on the next scheduled delivery day without a delivery charge.

DELIVERY CHARGES of \$90.00 may be applied for an established customer for any delivery requested other than the regular delivery schedule. The delivery charge must be paid upon delivery.

DISCOUNT of **.20 per gallon retail price** on #1 kerosene and #2 oil for all minimum delivery of 100 gallons if paid **within ten (10) business days on accounts with a current balance only.**

C.O.D. ACCOUNTS require payment before or at the time of delivery. A **C.O.D.** account must submit a new credit application to be returned to **Open Charge** status.

PRE-BUY A customer may **pre-buy** a specific amount of fuel for a designated price per gallon as described in a **Pre-buy agreement.** Payment and the **original** form must be submitted by the established deadline. Photocopies are not acceptable. **Pre-buy** is available to any customer with a zero balance.

BUDGET ACCOUNTS A customer with a zero balance and approved credit may request a budget account. Monthly payment amounts are determined by estimated usage for a twelve- (12) month period and may include a service contract. Accounts failing to remit two (2) consecutive payments will be removed from the **Budget Plan**, returned to standard pricing, taken off automatic delivery and placed on **C.O.D.**

COLLECTION COST shall be added to all accounts referred to Maine District Court. Cost may include, but not limited to, fees paid to the Court, Law Enforcement Agencies, and Attorney fees. Copies of all collection costs shall be provided at the customer's request.

PUMP OUT charge of \$90.00 will be charged for removing fuel from a tank.

CHANGE OF OWNERSHIP I/We understand that we must notify A.E. Robinson Oil Co. in writing and by certified mail of any change in ownership, the name of business or structure of the business under which credit is established.



A. E. Robinson Oil Company

PO Box 167
Dover-Foxcroft, ME 04426
Phone 564-8131
Toll Free 1-800-640-8131
Fax 564-7265 · Email aerob@kynd.net

74 Church Street
Dexter, ME 04930
Phone 924-5242
Toll Free 1-800-295-5242

16 Moosehead Lake Road
Greenville, ME 04441
Phone 695-3566
Fax 695-2885

Approved _____
Date _____
C/L _____
Account # _____

Commercial Credit Application

Account _____		Date _____	
Street Address _____		Town _____	State _____ Zip Code _____
Mailing Address _____			
Phone _____	Fax _____	Federal ID # _____	
Type of Business _____		No. of Years in Business _____	
This Company is: <input type="checkbox"/> Incorporated <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> LLC			
Sales Tax Exempt Certificate (If yes, enclose signed copy) <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are Purchase Orders Required? <input type="checkbox"/> Yes <input type="checkbox"/> No		Issued by Whom? _____	
Accounts Payable Clerk _____			
Owners or Principles _____	Social Security Number _____	Address _____	Telephone # _____

CREDIT INFORMATION

References - Previous Suppliers			
Name _____	Address _____	Telephone _____	Telephone _____
Banks	Account Number	Telephone	Fax
Trade References	Account Number	Telephone	Fax

I understand and agree to the following credit terms that invoice amounts are due and payable 30 days from the date of the invoice. Past due balances are subject to a 1.5% late charge, (18% per annum). Also, I have read and agreed to the terms and conditions on page 4 of this application. COD restrictions may be placed on any account at any time.

Signed _____ Title _____

Further, I personally accept full responsibility for all sums due, and agree to the terms and conditions of invoices incurred by the above named account.

Signed _____ Title _____

This signed application serves as authorization for A.E. Robinson Oil Co. Inc., to obtain credit information on the above named account.

The Federal ECOA prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status or age.

REQUIRED INFORMATION

CONSENT TO OBTAIN CONSUMER CREDIT REPORT

The undersigned individual who is either a principal of the credit applicant a sole proprietorship of the credit applicant, recognizing that his or her individual credit history may be a factor in the evaluation of the credit history of the applicant, hereby consents to and authorizes the use of a consumer credit report on the undersigned by the above named business credit grantor, from time to time as may be needed, in the credit evaluation process.

 Print Name (Applicant) Social Security Number _____

 Sign Name (Applicant) Date _____

COLLECTION and ATTORNEY'S FEES

In the even of default, and if this account is turned over to an agency and/or an attorney for collection, the undersigned agrees to pay all reasonable attorney fees, and/or costs of collection whether or not suit is filed.

CERTIFICATION of USE

I/We certify that this request is for the extension of credit for business purposes only and not for the extension of credit for personal, family or household purposes.

AUTHORITY OF SIGNATURE and TITLE

The person executing this agreement has the authority to bind the customer and is authorized by the customer to enter into the credit application terms and conditions.

Firm Name: _____

By: _____ Title _____

By: _____ Title _____

DELIVERY SITE #1

Location _____

Product *(kerosene, #2 oil, propane gas, etc.)* _____

Tank Size _____

Delivery Automatic Will Call

Estimate Annual Gallons _____

Propane Gas Use *(check all that apply)*

Cook Stove
 Clothes Dryer
 Primary Heat Source
 Secondary Heat Source

Hot Water Oil Fired LP Gas Other

DELIVERY SITE #2

Location _____

Product *(kerosene, #2 oil, propane gas, etc.)* _____

Tank Size _____

Delivery Automatic Will Call

Estimate Annual Gallons _____

Propane Gas Use *(check all that apply)*

Cook Stove
 Clothes Dryer
 Primary Heat Source
 Secondary Heat Source

Hot Water Oil Fired LP Gas Other

DELIVERY SITE #3

Location _____

Product *(kerosene, #2 oil, propane gas, etc.)* _____

Tank Size _____

Delivery Automatic Will Call

Estimate Annual Gallons _____

Propane Gas Use *(check all that apply)*

Cook Stove
 Clothes Dryer
 Primary Heat Source
 Secondary Heat Source

Hot Water Oil Fired LP Gas Other

DELIVERY SITE #4

Location _____

Product *(kerosene, #2 oil, propane gas, etc.)* _____

Tank Size _____

Delivery Automatic Will Call

Estimate Annual Gallons _____

Propane Gas Use *(check all that apply)*

Cook Stove
 Clothes Dryer
 Primary Heat Source
 Secondary Heat Source

Hot Water Oil Fired LP Gas Other

SERVICE SITE #1

Location _____

Furnace MFG _____

Service Contract: HC Plan Founders

SERVICE SITE #2

Location _____

Furnace MFG _____

Service Contract: HC Plan Founders